



## **Glastonbury Festival 2025 – EDI Projects Assistant**

<b>Based at:</b>	Worthy Farm, Pilton, Somerset, BA4 4BY
<b>Reporting to:</b>	EDI Officer
<b>Duration:</b>	16 <sup>th</sup> – 30 <sup>th</sup> June Inclusive
<b>Hours:</b>	Due to the unique nature of festival work, the applicant must be prepared to work longer hours when required. Likely hours will be: 10am – 6pm with the potential for some longer hours during the festival of up to 12-hour shifts. Working over the festival period is essential.
<b>Pay Rate:</b>	£15.50 per hour
<b>Closing Date:</b>	The closing date for applications is 2 <sup>nd</sup> April 2025 <b>Should we receive a high number of applicants, we may withdraw this advert early.</b>

This role will be based within the central office and on the Glastonbury Festival site. This role is a full-time, temporary position from 16<sup>th</sup> June – 30<sup>th</sup> June 2025. There is some flexibility as to when the hours are worked, but hours may be required on certain set days, to be agreed. Additional, ad-hoc hours may be available throughout April/May/June, but this can be done remotely. The role will require attendance at Worthy Farm, Pilton, Somerset, BA4 4BY during the dates specified above.

The successful candidate will support the EDI officer with a wide range of tasks, which may include amongst others;

### **Duties;**

- To act as a point of contact for the Festival E,D,I projects, liaising between Area Managers, project participants and the Festival central team. The role will include amongst others, supporting with general wellbeing, handling of issues, fostering a positive working environment for all.
- Updating and communicating with Area Organisers and the central office on a daily basis throughout the Festival week.
- Conduct regular check in's with the ED&I area project leads and offer support and advice as and when required.
- Signpost to on-site medical and welfare facilities and provide support to individuals on reporting issues as and when required.
- Follow reporting and logging procedures as outlined in our crew handbook and raise awareness of our onsite policies.
- Supporting the ED&I officer with ad-hoc tasks when required and to help promote an inclusive environment at the Festival

### **Skills & Competencies;**

- Experience and understanding of creating inclusive environments, in particular issues to do with racial profiling and how to advise if such issues were to arise.
- Organised and can work to a brief, prioritising and managing own workload.
- Confident yet discreet when talking to others and ensuring confidentiality at all times, good written and verbal communication skills.
- Experience in supporting/speaking to people with potential vulnerabilities. Mental Health First Aid qualification is desirable.
- Can listen and empathise well with people and understand when welfare services are needed.
- IT proficient – Microsoft office, and outlook.
- Previous experience of a similar role in a Festival/events environment, although this is not an essential requirement.

We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their age, disability, gender reassignment, marital or civil partner status, pregnancy or maternity, race, colour, nationality, ethnic or national origin, religion or belief, sex or sexual orientation.

**If you require any reasonable adjustments as part of the recruitment process or when employed, then do let us know.**

**For further information and to apply, please email a copy of your CV and covering letter to**  
[hr@glastonburyfestivals.co.uk](mailto:hr@glastonburyfestivals.co.uk)

*In order to work for Glastonbury Festival you must have the Right to Work in the UK. Individuals from outside the UK must be in possession of a work permit to allow them to take up employment. For more information please visit the Government's Working in the UK website. As most roles are for a short period, our ability to gain a UK work permit for potential employees from outside the UK is extremely limited.*

*Information submitted via this application is held by Glastonbury Festival Events Limited under the provision of the General Data Protection Regulation for a maximum of 12 months. We will process your information in accordance with our privacy policy and we will not pass your details on to any other organisation. For more information please visit <https://cdn.glastonburyfestivals.co.uk/wp-content/uploads/2024/02/Recruitment-Privacy-Notice-Glastonbury-February-2024.pdf>*